

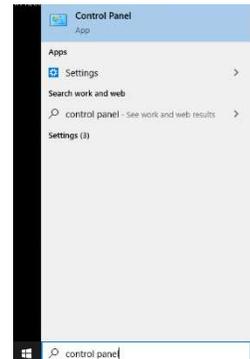
Disable Banner/Cover page

Instructions for Windows 10

By default, Xerox printers will print a cover/banner page with the details of the print job. This can be disabled by following these instructions.

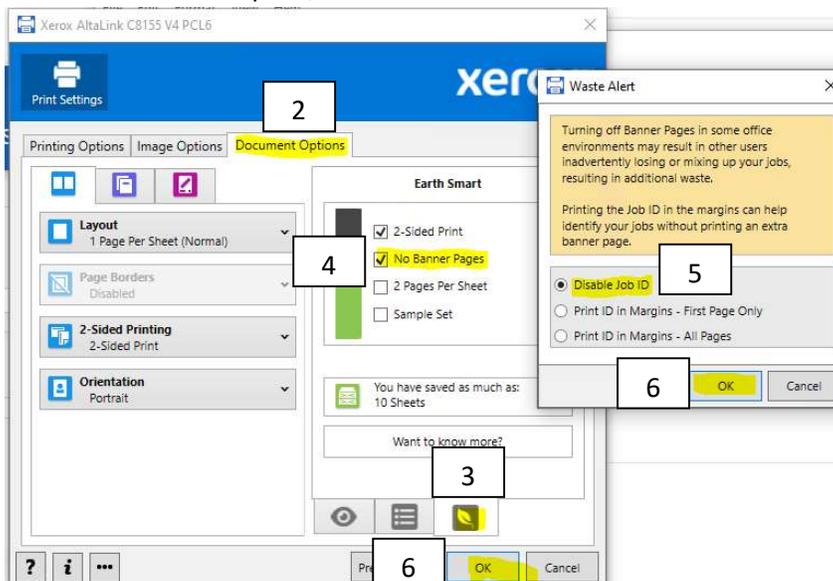
Open Control Panel

1. Click the “Start” button on the lower left of the screen and in the search bar, type **Control Panel**.
2. In the results, click **[Control Panel]**
3. Under **Hardware and Sound**, click **View Devices and Printers**



Configure the Driver

1. Right-click the printer and select **Printing Preferences**
2. Click the **Document Options** tab
3. On the right-hand side, click the **Leaf** to open **Earth Smart**
4. Check **No Banner Pages** checkbox to check it
5. In the window that opens, select **Disable Job ID**



6. Click **OK** two times to save and close the print properties

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