

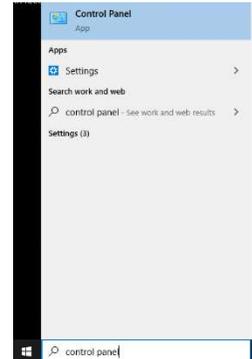
Xerox – Disable account Track Popup.

Instructions for Windows 10

When you install a print driver on a Xerox AltaLink with account tracking configured, by default it will popup a confirmation request. If you wish to disable this feature and have the machine print directly to a specific account, please follow the following steps:

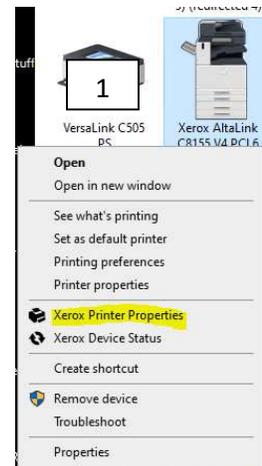
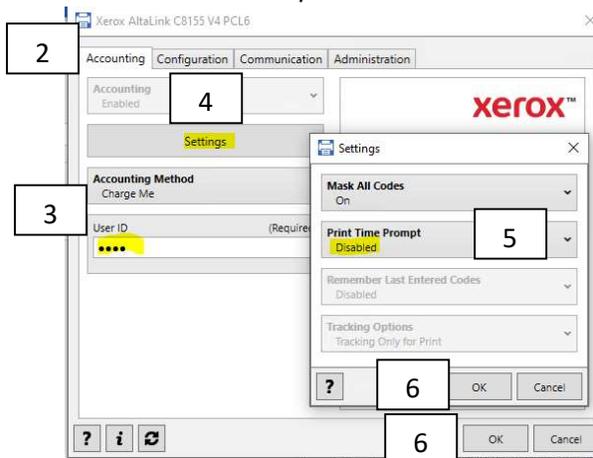
Open Control Panel

1. Click the “**Start**” button on the lower left of the screen and in the search bar, type **Control Panel**.
2. In the results, click [**Control Panel**]
3. Under **Hardware and Sound**, click **View Devices and Printers**



Configure the Driver

1. Right-Click the printer and select **Xerox Printer Properties**
2. Under the **Accounting** tab, change **Accounting Method** to **Charge an Account** or **Charge Me** (depending on your copiers configuration)
3. Enter the **Default User ID** (if Charge an account is selected) and **Default Account ID**
4. Click **Settings**
5. Set **Print Time Prompt** to **Disabled**



6. Click **OK** two times to save and close the print properties.

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