



# Add an Email Address 7222/28

## Add an Email Address

1. Press **[Scan/Server]**
2. Touch **[Entry]**
3. Touch **[Email Register]**
4. Touch **[No.]** and enter a registration number
5. Touch **[E-Mail Address]**
  - a. Using the touch screen, enter an email address and touch **[OK]**
6. Touch **[Name]**
  - a. Using the touch screen, enter a name and touch **[OK]**
7. Touch the desired index (first character of the name) for searching
8. Touch **[Entry]** and then touch **[Back]** until you reach the main screen

2004/01/12 16:18 Select transmission method  
Manual input is available Address 000# MEMORY 100%

**RADF**

**E-Mail** **FTP** **PC(SMB)** **JOB LIST**

File name Scan0039 **ADD >>** ADDRESS LIST

Address select A- D- G- J- M- P- T- W- No.etc ORIGINAL MODE

Enter address APPLICATION

LDAP Search Select character to search **ENTRY**

Subject/Msg.Body **STORE**

**ENTRY** Registration/Edit Menu  
Select item

E-Mail	FTP	PC(SMB)
<b>E-Mail Register</b>	FTP Register	PC(SMB) Register
Address list	Address list	Address list
Subject list		
Msg. Body list		

**BACK**

**ENTRY** E-Mail regi./edit  
E-Mail registration/edit

No. 002 (000-399)

E-Mail Address WWW@ABC.COM

Name KMBT **ENTRY**

Character to search A- D- G- **J-** M- P- T- W- No.etc **BACK**



### Delete an email address

1. Press **[Scan/Server]**
2. Touch **[Entry]**
3. Touch **[Address List]**
4. Using the Up/Down arrows, highlight the address to be deleted
5. Touch **[Erase]**
6. Touch **[Back]** until you reach the main screen

