

43 Speers Rd. Winnipeg, MB R2J 1M2 P: 204.953.0540 | F: 204.953.0549 www.bpos.ca

Add User to Konica 7228

Add E.C.M. User

- 1. Access Key Operator mode
 - a. Make sure the copier is in copy mode by pressing the [Copy] button
 - b. Press [Help] on the control panel to display the Help Screen
 - c. Touch [Key-Ope mode] on the Help Screen
 - d. If required, enter the password and touch [OK]
- 2. Touch [4 User Account (E.C.M.)
- 3. Enter the User account (E.C.M.) master code (default is 0000000)
- 4. Touch [1 Change user account (E.C.M.) data]
 - a. Touch [No.] and enter the Account Number
 - b. Touch [Name]
 - i. Input the desired name, and touch [OK]
 - c. Touch [User ID]
 - i. Enter a password/id using the keypad and touch [OK]
 - d. Touch [Count /Limit] and enter the desired limit of copies/prints the user can make
 - e. Touch [Email Address] and enter the desired email address (optional)
 - f. Touch [OK]
 - g. Touch [Return] until you return the Copy Screen

System/Jopper — User account(E.J.M.) setting menu					
1.Change user account(E.C.M.) data					
2.Uscr account(E.C.M.) data list					
3.All counter reset					
4.E.C.M. On/Off setting					
5.Copy _imit Reached effect	RETURN				
System /Copier User account(E.C.M.) data User account(E.CM) User key Pad and Press OK					
No.					
Name					
	CANCEL				
COJNT/LIMIT / Counter clear					

BRIDGEPORT OFFICE SOLUTIONS

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Delete E.C.M. User

- 1. Access Key Operator mode
 - a. Make sure the copier is in copy mode by pressing the [Copy] button
 - b. Press [Help] on the control panel to display the Help Screen
 - c. Touch [Key-Ope mode] on the Help Screen
 - d. If required, enter the password and touch [OK]
- 2. Touch [4 User Account (E.C.M.)
- 3. Enter the User account (E.C.M.) master code (default is 00000000)
- 4. Touch [2 User account (E.C.M.) data list]
- 5. Using the *Up/Down* arrows, highlight the user to be deleted
- 6. Touch [Del.]

System/Copi Useracco	er punt(ECM) User account(E.C.M.) setting me	enu	
	1.Change user account(E.C.M.) data		
	2.User account(E.C.M.) data list		
	3.A11 counter reset		
	4.E.C.M. On/Off setting		
	5.Copy Limit Reached effect		RETURN

System/Copier └──User account(ECM) └──User account list	User account list		
No. Name	E-mail address	ECM count	
000 fzfš		1/1	
UUZ HUKI 100 fRfjfJ	abc@konica.com		
123 NISHI	abcdef@føhij . t		EDIT
			DEL.
		$ \downarrow $	
			RETURN