

Set bypass to print #10 Envelope

Set up the copier to memorize the #10 envelope

If this has already been done, please skip to **“Set Bypass to print #10”**

1. Touch **“Paper”**
2. Select **“Bypass”**
3. Touch **“Change Settings”**
4. Touch **“Custom Size”**
5. Touch ▲ ▼ until the whole number beside x<> is 9
6. Touch x<>
7. Touch ▲ ▼ until the number beside 9 is ½
8. Touch y<>
9. Touch ▲ ▼ until the whole number beside y<> is 4
10. Touch y<>
11. Touch ▲ ▼ until the number beside 4 is 1/8
12. Touch **“Size Registration”**
13. Touch **“1 or 2”**
14. Touch **“Reset”**
15. The number 10 envelope has been registered

Set Bypass to print #10

1. Insert envelope into the bypass tray
2. Touch **“Paper”**
3. Select the bypass tray (???)
4. Touch **“Change Setting”**
5. Touch **“Custom Size”**
6. Touch either 1 or 2, whichever has 9 ½ x 4 1/8 set up.
7. Touch **“Enter”**
8. Press **“Reset”**
9. Print you envelope